



MEL/CORR/2023/0068

September, 2023

To,



6th September, 2023

Att: ENGINEER COMMAND
Kigali, Rwanda

Dear Sir,

Subject : Payment request

Dear Sir,

I hope this letter finds you well. We would like to bring to your attention an outstanding payment amounting to **Rwf 6,940,900** related to the purchase order **N0 PO 13941** dated 13 June, 2023 for the supply and installation of solar water heaters at **RENOV&CONS WRKS OF MECH FACIL GABIRO**.

For your convenience, our preferred bank transfer payment method and the bank details are as follows:

Bank Name	Account Name	Account Number	Currency
I&M	MUNYAX ECO LTD	20030654001	RWF

Please do not hesitate to contact us for any further clarification or assistance.

We appreciate your prompt attention to this matter and look forward to receive the payment as soon as possible

Thank you for your cooperation.

Yours sincerely,

AGIRANEZA Desire

Finance and Operations Manager



Construction
For your advise
[Signature]
11/09/23
cc
Comd

MUNYAX ECO

Kimihurura - Gasabo KN 14 AV NR 41 • P.o. Box 7382 Kigali-Rwanda
+250 782529899 info@munyaxeco www.munyaxeco.com



MUNYAX ECO Ltd

KIMIHURURA -GASABO

KN 14 AV 41

TEL : +250784969785

EMAIL : info@munyaxeco.com

TIN : 102892881



INVOICE TO

TIN : 783108266
Name : ENGINEER COMMAND

INVOICE N°: 1306

Date: 07/09/2023

Item Code	Item Description	Qty	Tax	Unit Price	Total Price
TR2CTXBXX0000001	SWH KIT 450 L	2	A	2,186,000.00	4,372,000.00
RW2BXXBXX0000001	SWH KIT 300 L	1	A	1,643,000.00	1,643,000.00
RW3NTXNOX0000014	INSTALLATION ,ACCESSORIES,TRANS PORT AND ELECTRICAL BACK UP	1	B	925,900.00	925,900.00

SDC INFORMATION

Date: 07/09/2023 08:53:21

SDC ID : SDC007037288

RECEIPT NUMBER : 1222/1222 NS

Internal Data:AEZA-GHCD-RKVR-YXHX-P2OP-XTKO-HY

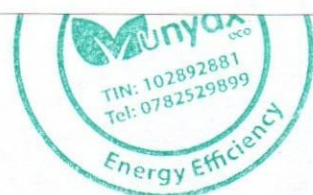
Receipt Signature:HUVG-RMTG-LQCC-Q5XZ

RECEIPT NUMBER:1306

Date : 07/09/2023 08:53:21

MRC : WIS01022427

Total Rwf	6,940,900.00
Total A-EX Rwf	6,015,000.00
Total B-18% Rwf	925,900.00
Total Tax B Rwf	141,238.98
Total Tax Rwf	141,238.98



Service Order

RWANDA DEFENCE FORCES
ENGINEER COMMAND



Telephone: 0783108266

E-mail :engcomdooffice@minadef.gov.rw

Project Name: RENOV& CONS WRKS OF MECH FACIL GABIRO

To:
MUN002
MUNYAX ECO

Account	Date	Order No
MUN002	13/06/2023	PO13941

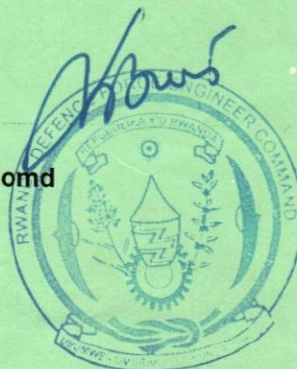
Item Code	Item Description	QTY/ORD	QTY/DEL	Price (In)	Disc %	VAT	Total (Incl)
4530	S/WATER HEATER 300LTRS (ISOLATED TANK+ 3S/PANELS/PC	1.00	0.00	1,643,000.00			1,643,000
4530	INSTALLATION, ACCESSORIES, TRANSPORT AND ELECTRICAL BACK UP FOR SWH 300LTRS	1.00	0.00	295,299.72		45,046	295,300
4530	S/WATER HEATER 450 LTRS WITH ACCESS./PI	2.00	0.00	2,186,000.00			4,372,000
4530	INSTALLATION, ACCESSORIES, TRANSPORT AND ELECTRICAL BACK UP FOR SWH 450LTRS	2.00	0.00	315,300.13		96,193	630,600
Total (Excl)							6,799,661
VAT							141,239
Total (Incl)							6,940,900
Discount							0
Total (Incl)							6,940,900

Prepared By:

Purchasing Officer

Approved By

Comdr, Eng Comd

Received by DUSABEMARIYA Pauline

ID Numbe _____

Telephone No 0788863787

Date _____

Signature [Signature]

**INTER OFFICE MEMO****To:** Cbt Eng Bde Comdr**From:** Eastern Region P/Coordinator**Info:** Purchasing & Procurement office**Our Ref:****Your Ref:****Tel Ext:** 0783108278**Tel Ext:** 0788317218**Date:** 26 Aug 23

Sir,

Subject: CONFIRMATION LETTER

S

1. Reference is made to the work order N° 374-PKO-21/22 of "RENOVATION AND CONSTRUCTION WORKS OF MECHANISED GABIRO FACILITIES"

2. This memo serves to Confirm that MUNYAX ECO was supplied and installed one S/WATER HEATER 300LTRS (ISOLATED TANK+3S/PANELS with all accessories and also supplied and installed two S/WATER HEATER 450LTS with all accessories. The work done successfully at 100%.

3. Respectfully,

Rank: Maj **Names:** D.N.NDABUKIYE**App:** P/Coordinator**Signature:**



KN3 African Union Road
Kicukiro
P.O. Box: 7382
Kigali RWANDA



DELIVERY NOTE

Client	Engineering Brigade	Address	
TIN	ENGINEER COMMAND		
Contact			
Project	SWH		

Title: SUPPLY and installation of Solar water heater

S/N	Designation	Quantity	Comment
1	SWH 450L	2	
2	SWH 300L	1	
3	Collectors	8	
	All Accessories(plumbing)		
1	Non return valve 1/2	3	
2	Ball valves 1/2	6	
3	teflon	25	
4	Resistance +thermostat (3000W)	2	
	Resistance +thermostat (2000W)	1	
5	Male Elbow 1/2	6	
6	Straight adapter male 1/2	6	
7	Pressure reducer 1/2	3	
8	Multilayer pipe	48m	
9	Corniere	4	
10	Cable 3*2.5mm	60m	
11	Switch	3	

Date: 2023-07-25

Delivery time:
Immediately

Prepared by:
Irene Munganyimana

Approved by:

Delivered by:

Bugenyenge Suede

Received by: Hajj S. Mutabazi

[Signature]

0823



INTER OFFICE MEMO

TO: COMDR ENGR COMD

From: V/COMMITTEE

Info:
Tel Ext:
Tel Ext:
Date:June 23

OBSERVATIONS BY VERIFICATION COMMITTEE

1. DESCRIPTION:

1. PROJECT NAME: RENOV & CONS WRKS OF MECH FACIL GABIRO
2. PROJECT CODE:
3. BENEFICIARY/REQUESTOR: CBT ENG BDE COMDR
4. REASON: REQUEST FOR SUPPLY AND INSTALL SOLAR HEATERS

2. TYPE OF DOSSIER:

 1. PAYMENT ☐

 2. REQUISITION ☒

3. SUPPORTING DOCUMENTS:

1. Invoice: <input type="checkbox"/>	5. Work progress report: <input type="checkbox"/>	9. Proforma invoices (Min-3): <input type="checkbox"/>	13. Vehicle working sheets: <input type="checkbox"/>
2. EBM Receipt: <input type="checkbox"/>	6. Copy of service agreement: <input type="checkbox"/>	10. Signed Delivery notes: <input type="checkbox"/>	14. Minutes (Bidding, etc): <input checked="" type="checkbox"/>
3. Purchase order: <input type="checkbox"/>	7. Handover if required (provisional or final): <input type="checkbox"/>	11. Signed Good rcvd notes: <input type="checkbox"/>	15. Pre-selected list of suppliers/subcontractors: <input checked="" type="checkbox"/>
4. Recommendation for payment: <input type="checkbox"/>	8. Request Letter <input checked="" type="checkbox"/>	12. Casual labor sheets + IDs: <input type="checkbox"/>	16. Receipts where applicable: <input type="checkbox"/>

4. RECOMMENDATIONS:

S/N	Order	Supplier	Details	Amount
1	P/O	MUNYAX ECO	Request for supply and install solar heaters.	6,940,900 Frw

Six million nine hundred forty thousand nine hundred Rwandan francs (6,940,900 Frw)

Verified by:

Names: Appointment

Capt I BUREGEYA Ag H/VC

Signature

.....

Counter Verified by:

Names: Appointment

1. Lt Col I NZEYIMANA H/INTEL

2. Maj JP GATERA S9

Signature

.....
.....

RESTRICTED



INTER OFFICE MEMO

To: Comdr Eng Comd

Info:

Your Ref:

Tel: 0788316836

From: H /Procurement

Our Ref:

Tel: 0783108266

Date:June 23

**EVALUATION REPORT ROR SUPPLY OF MATERIALS FOR RENOV AND
CONSTR WORKS OF MECH GABIRO FACILITIES**

Title of the Tender : SUPPLY OF MATERIALS FOR RENOV AND
CONSTR WORKS OF MECH GABIRO
FACILITIES

Tender Reference N° : 171//PU/ENG COMD/23

Procurement Method : REQUEST FOR PROFORMA

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BIDS EVALUATION REPORT FOR SUPPLY OF MATERIALS FOR RENOV/CONSTRUCTION
WORKS OF MECH GABIRO FACILITIES


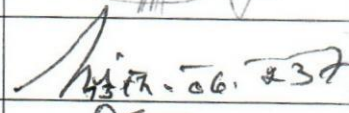
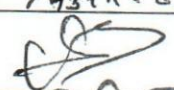

TITLE: TENDER FOR SUPPLY OF OF MATERIALS
FOR RENOV/CONSTRUCTION WORKS OF MECH GABIRO
FACILITIES

Date: June 23

Place : ENG COMD

Time : 10h30'

I. MEMBERS OF INTERNAL BIDDING COMMITTEE

S/N°	FULL NAMES	DESIGNATION	SIGNATURE
01	Lt Col I NZEYIMANA	H/INTEL	
02	Maj I GAHIMA	H/IBC	
03	Maj JP GATERA	S9	
04	Capt I NKUBANA	Ag H/PROCUREMENT	

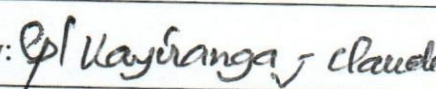
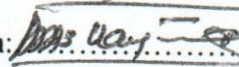
II. FINANCIAL EVALUATION

S/N°	SUPPLIERS	T/AMOUNT IN FRW
1	MUNYAX ECO	6,940,900

III. CONCLUSION AND RECOMMENDATIONS

Following the above evaluation, Internal Bidding Committee (IBC) recommended that the tender for SUPPLY OF MATERIALS FOR RENOV/CONSTR WORKS OF MECH FACIL GABIRO, be awarded to MUNYAX ECO with total amount of six million nine hundred forty thousand and nine hundred Rwandan Francs (6,940,900 Frw)

PROJECT FINANCIAL STATUS

Project Work Order/Service Agreement	1,738,783,677	
Project Received Amount	521,635,403	
Project Expenses	983,183,551	
Current Project Cash Balance	(461,548,448)	
Confirmed by: 	Date: 14...June 23	Sign: 



INTERN OFFICE MEMO

To: Comdr Eng Comd

Info: D/Comdr Eng Comd

YOUR Ref:

Tel/Ext:

From: H/I&D Office

Our Ref:

Tel: 0783108306

Date: 24 May 23

Sir,

Subject: **EVALUATION OF REQUESTED MATERIAL**

1. Reference to the internal memo dated 23 May 23 from Cbt Eng Bde Comdr **requesting for supply and install solar heaters for Renovation and construction works of Mechanized Gabiro facilities.** Which refer to the work order **Nº 374-PKO-21/22.**
2. The request of Material was checked and approved quantities are tabulated in approved column.
3. The details evaluations are attached for your management.

Respectfully,

Rank: Maj **Names:** JP HABIMANA **Appt:** AgH/I&D Office **Signature:** 

HABE / Proc

Handle accordingly
ABW
26/05/23

EVALUATION OF REQUESTED MATERIAL FOR RENOVATION AND CONSTRUCTION WORKS OF MECHANISED GABIRO FACILITIES

No	DESCRIPTION OF ITEM	UNITY	QTY IN BoQ	TOTAL FOR PREVIOUS REQUEST	CURRENT REQUEST NO14 24-5-23	TOTAL REQUESTED	REMAINING	APPROVED	REMARKS
1	Solar water heater 300ltrs with electrical back up	pce	1	-	1	1	0	1	Approved
2	Solar water heater 450ltrs with accessories	Pcs	2	-	2	2	0	2	Approved

PREPARED BY:



A MUGIRABANGA
LT
I&D Office Staff

APPROVED BY:



JP HABIMANA
Maj
Ag H/I&D Office

VERIFIED BY:



S SIBOMANA
Maj
I/Inspection

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INTER OFFICE MEMO

To: Comdr Eng Comd

Info: D/ Comdr Eng Comd

Your Ref:

Tel/Ext:

From: Cbt Eng Bde Comdr

Our Ref:

Tel/Ext: 0788317218

Date: 23 May 23

Sir,

Subject: **REQUEST FOR SUPPLY AND INSTALL SOLAR HEATERS**

1. Reference is made to the Work Order No 374-PKO-21/22 for **Renovation and Construction Works of Mechanised Gabiro Facilities**. Further reference is made to the inter office memo from P/Coordinator dated 19 May 22.
2. This therefore serves to submit the request for supply and install solar heaters whose list is tabulated in the appendix.
3. Respectfully,

Rank: Lt Col Names: Eng JP MUNANA Appt: Cbt Eng Bde Comdr Signature: *[Signature]*

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For
Mag A Munana no 80 AM

RESTRICTED



INTER OFFICE MEMO

TO: Cbt Eng Bde Comdr

Info: Purchasing & Procurement office

Your Ref:

Tel Ext: 0788317218

From: Eastern Region P/Coordinator

Our Ref:

Tel Ext: 0783108278

Date: May 23

Subject: REQUEST FOR SUPPLY AND FIX

Sir,

1. Reference is made to the contract of "**RENOVATION AND CONSTRUCTION WORKS OF MECHANISED GABIRO FACILITIES**" work order No 374-PKO-21/22
2. This serves to request for **supply and fix Solar water heaters and buck up** at **Mechanized Gabiro Facilities**, the Size and specifications of **Solar water heaters** requested is shown in the table below:

S/N0	DESIGNATION OF WORKS	UNIT	QTY	REMARKS
1.	Solar Water heater 300 ltrs with electric back up	Pce	1	OF
2.	Solar water heater 450 ltrs with accessories	Pce	2	

3. Respectfully,

Rank: Maj **Names:** D. NDABUKIYE P/Coordinator

Signature:

[Signature]
Lt
JB NSHIMYU MUREMYI

RESTRICTED



INTER OFFICE MEMO

From: Eastern Region P/Coordinator

To: Cdt Eng Bde Comdr

Info: Purchasing & Procurement office

Your Ref:

Our Ref: 0783108278

Tel Ext: 0788317218

Date: 26 Oct 22

Subject: REQUEST FOR MATERIALS

Sir,

1. Reference is made to the contract of "RENOVATION AND CONSTRUCTION WORKS OF MECHANISED GABIRO FACILITIES" work order No 374-PKO-21/22

2. This serves to request for the materials to be used on the aforementioned project, the list of materials requested is shown in the table below:

SER NO	ITEM DESCRIPTION	UNIT	QTY
1.	Granite floor tiles 500x500x15mm	SQM	40
2.	Diamond discs	Pcs	10
3.	Window locks	Pcs	35
4.	Window stopper	Pcs	20
5.	Door locks(Velo)	Pcs	15
6.	Door stopper	Pcs	7
7.	Screw beat	Pcs	5
8.	Drilling screw	box	1
9.	Indasa 60 Ø	Pcs	50
10.	Enduit	Jercans	20
ELECTRICITY			
SER NO	ITEM DESCRIPTION	UNIT	QTY
1.	Led panel light 60*60 36W	Pcs	26

e

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PLUMBING

SER NO	ITEM DESCRIPTION	UNIT	QTY
1.	PPR Elbow 3/4	Pcs	20
2.	Socket male	Pcs	15
3.	PVC Pipe elbow 63Ø	Pcs	20
4.	GI Elbow 1"	Pcs	15

3. Respectfully,

Rank: Maj Names: M.SAHAHA : P/Coordinator Signature:*[Signature]*

RESTRICTED



INTER OFFICE MEMO

To: Cbt Eng 8de Comdr
Info: Purchasing & Procurement office
Your Ref:
Tel Ext: 0788317218

From: Eastern Region P/Coordinator
Our Ref:
Tel Ext: 0783108278
Date: 24 Nov 22

Subject: REQUEST FOR MATERIALS

Sir,

1. Reference is made to the contract of "RENOVATION AND CONSTRUCTION WORKS OF MECHANISED GABIRO FACILITIES" work order No 374-PKO-21/22

2. This serves to request for the materials to be used on the aforementioned project, the list of materials requested is shown in the table below:

SER NO	ITEM DESCRIPTION	UNIT	QTY
1.	Binding wire	kg	200
2.	Clear silicone	pce	91
3.	Enduit	gercan	50
4.	Wooden glue	pot	20
5.	Indasa 220	pce	100
6.	Scotch	pce	100

3. Respectfully,

Rank: Maj Names: M. SAHAHA : P/Coordinator Signature: *M. Sahaha*....

RESTRICTED



KN3 African Union Road
Kicukiro
P.O. Box: 7382
Kigali RWANDA

PROFORMA INVOICE

Client

Engineering Brigade

GABIRO

+250 723655595

Your contact

Pauline DUSABEMARIYA

pauline@munyaxeco.com

+250788863787

Supply, installation & commissioning of solar water heating system 300L & 450L

Designation	Qty	Price Rwf	VAT	Total price Rwf VAT Excl
SWH kit 450L(isolated tank+3solar panels) VAT exempted	2	2,186,000		4,372,000
Installation, accessories, transport ,Electrical back up	2	267,203	18%	534,407
SWH kit 300L(isolated tank+ 2solar panels) VAT exempted	1	1,643,000		1,643,000
Installation, accessories, transport ,Electrical back up	1	250,254	18%	250,254
			TOTAL	6,799,661
			VAT	141,239
			GRAND TOTAL	6,940,900

Date: 6/13/2023

Sales & delivery conditions

Warranties: 5yrs on collectors; 5yrs on water tank
1 year warrantee on installation

Delivery is after approval of quotation

Quotation validity: 4 weeks

Client's name & Signature

For MUNYAX ECO
Signature & stamp

NB1: Longer distances piping between SWH and showers= waste of cold water before accessing hot water

NB2: Must process a complete hot water piping network in your house prior to installation of SWH

NB3: Beware we take charge of problems related to hot water production (SWH) within the warrantee. Any problem on the client's side that prevents access to hot water and requires our intervention is charged an extra fee!!

General details:

TIN No: 102892881

ACC: 1002100103692001 ACCESS BANK, 01390058457-59 COGEBANQUE

Call: +250 789135373, Toll fee: 8088 info@munyaxeco www.munyaxeco.com

ENGINEERING BRIGADE

Alexis: 0782808573

Gabiro

Quotation # S00324

Quotation Date:

06/08/2023

Expiration:

07/08/2023

Salesperson:

Adeline ICYIMPAYE

Description	Quantity	Unit Price	Taxes	Amount
450L SWH				
SWH 450L (Solar Water Heater 450L)	2.00 Units	2,186,000.00	Tax A-EX	4,372,000.00 RWF
Installation Service	2.00 Units	238,300.00	Tax B-18%	403,898.31 RWF
ELECTRICAL BACK UP	2.00 Units	77,000.00	Tax B-18%	130,508.47 RWF
			Subtotal	4,906,406.78 RWF
300L SWH				
Solar Water Heater TSM 300	1.00 Units	1,643,000.00	Tax A-EX	1,643,000.00 RWF
Installation Service	1.00 Units	218,300.00	Tax B-18%	185,000.00 RWF
ELECTRICAL BACK UP	1.00 Units	77,000.00	Tax B-18%	65,254.24 RWF
			Subtotal	1,893,254.24 RWF
			Untaxed Amount	6,799,661.02 RWF
			Tax 18%	141,238.98 RWF
			Total	6,940,900.00 RWF

- Warranties: 5 years on tank; 5 years on Collectors; 1 year on installation .
- Delivery is after approval of quotation (payment).

Bank Details

Access Bank: 1002100103692001

COGEBANQUE: 01390058457-59

Equity Bank: 4002200285242

I&M Bank: 20030654001

Bank of Kigali: 00262-07777517-36

Kicukiro Kn3, Africa Union Road • P.o. Box 7382

www.munyaxeco.com - Kigali-Rwanda

+250 782529899 info@munyaxeco.com

Payment terms: Immediate Payment

TEL: 0086-13960164
E: ms@newisle13@gmail.com

Date: 12/12/2012

FACTURE PROFORMA N°

Client ENGINEER COMPANY

[illegible]

Signature

TOTAL



Tin : 103 187 276

Tel : +250 788 474 846

Email: umureneu@gmail.com

We are here for your satisfaction!

QUOTATION TO : ENGINEERING COMMAND
KIGALI

DATE: 13.06.2023

TIN Number : 103187276

PROFORMA INVOICE

No	Description	Quantity	Unit Price	Total Price
1	SWH 450L (Solar water Heater 450L)	2	2225000	4450000
2	Installation Service	2	240000	480000
3	Electrical Back up	2	75000	150000
4	Solar water hearter TSM 300	1	1650000	1650000
5	Installation Service	1	190000	190000
	Electrical Back up	1	80000	80000
Total Amount applicable taxes inclusive				7,000,000

Notes:

Warranty: 1Year

Delivery period: 30 days

Payment terms: 100% after delivery and well confirmation

Quote validity: 60 days

In the capacity of Managing director

Name: UMUGWANEZA Ernestine
Dated on 13/06.2023

ELEMENT No.8: PLUMBING					
ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
SANITARY WARE					

A. SANITARY WARE

1	Complete flushing toilet Milano size Dubai type	pce	12	250,000	3,000,000
2	Complete inox double kitchen sink	pce	3	750,000	2,250,000
3	Urinal with flushing mechanism	pce	3	135,000	405,000
4	Supply and fix Complete Hand wash basin milano Iflexible siphon medium size	pce	6	120,000	720,000
5	Solar Water heater 300 ltrs with electric back up	pce	1	1,650,000	1,650,000
6	Supply and fix stainless liquid soap holders	pce	6	18,000	108,000
7	Supply and fix Heavy duty Angle valve 1/2*1/2 with milano Italy type	pce	6	8,000	48,000
8	Supply and fix Heavy duty Angle valve 1/2*1/2 with milano Italy type two ways	pce	12	25,800	309,600
11	Supply and fix White stainless Toilet paper holder with cover	pce	12	25,800	309,600
12	Supply and fix Wall Mirror 60*40 cm With metallic frame	pce	6	25,000	150,000
13	stainless floor drain 15cm	pce	6	18,000	108,000
15	Tap 3/4" with big OG	pce	1	18,000	18,000
S/TOTAL					9,076,200

B. PIPE WORKS FOR CLEAN WATER

1	PPR pipe 1" X4.2mm with fittings	lm	112	3,700	177,600
4	GI pressure reducing valve 1"	pce	1	85,000	85,000
5	PPR pipe 3/4" X4.2mm with fittings	lm	64	3,200	256,000
6	GI Control valve with thread inside 1"	pce	2	8,500	17,000
7	PPR Control valve with thread inside 3/4"	pce	8	7,000	56,000
8	Fiber grass water tank 5 cum with stone masonry stand	pce	1	1,784,185	2,142,923
9	Supply and fix Automatic water booster pump Q20-66l/min, Hmax=44m, with connection and automatism	pcs	1	650,000	550,000
10	Double shearth electrical cable 3x2.5squm	lm	10	2,850	28,500

PLUMBING					
A. SANITARY WARE					
ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
SANITARY WARE					
1	Shower mixer tap+flexible+shower head stainless og	NO	14	120,000	1,680,000
2	Angle valve ø1/2" with dual outlet and dual handle stainless	NO	12	25,800	309,600
3	Stainless Toilet paper holder	NO	12	25,800	309,600
4	Towel holder stainless double	NO	14	45,150	632,100
5	Stainless solid Soap dish holder	NO	14	25,800	361,200
6	flushing toilet milano dubai type	NO	12	250,000	3,000,000
7	urinals with flushing mechanism	NO	6	135,000	810,000
8	Shut off	NO	12	25,000	300,000
9	Solar water heater 450 ltrs with accessories	pce	2	2,200,000	4,400,000
10	Installation,accessories, transport and additional piping and electrical backup	pce	2	365,520	731,040
11	crepine Ø 50 mm	pce	16	8,000	128,000
12	GI Tap 3/4" OG	pce	16	18,000	288,000
S/TOTAL					12,949,540

11	Water proof power socket outlet	pcs	1	8,500	8,500
12	Miniature circuit breaker 16A	pcs	1	6,500	6,500
13	Flexible gaine 3/4"	m	10	900	9,000